



Kahikatea Kirkwood Intermediate School

Job Application Package

Position: _____

1. Covering letter detailing your reasons for applying for this position;
2. Completed Application Form;
3. Curriculum Vitae;
4. Contact details of two professional referees.

Applications should be sent to:

The Principal
Kahikatea Kirkwood Intermediate School
260 Riccarton road
Christchurch 8041

school.information@kirkwood.school.nz

www.kirkwood.school.nz

**Application for Teaching Position at Kahikatea Kirkwood
Intermediate School**

<i>Position</i>	
<i>Full Name</i>	
<i>Address</i>	
<i>E-mail Address</i>	
<i>Cell Phone Number</i>	

Education Qualifications Summary		
<i>Completed Degree</i>	<i>Date Awarded:</i>	
<i>Higher Diploma of Teaching</i>	<i>Date Awarded:</i>	
<i>Advanced Diploma of Teaching</i>	<i>Date Awarded:</i>	
<i>Diploma of Teaching</i>	<i>Date Awarded:</i>	

Details of my last 5 years of experience			
<i>Year</i>	<i>Position</i>	<i>Date From:</i>	<i>Date To:</i>
<i>Present position</i>			
<i>Total Years of Teaching Service</i>			
<i>Relevant Professional development to advertised position</i>			
<i>Curriculum strengths</i>			
<i>Extra-curricular strengths I would bring to this school</i>			

<i>Interests</i>	
<i>Extra information I would like to add to my application</i>	

Referees		
<i>Please provide names and contact details of at least two persons from whom professional confidential statements may be obtained in support of your application.</i>		
Referee No: 1		
Full Name:	Position:	Contact Details:
Referee No: 2		
Full Name:	Position:	Contact Details:
Referee No: 3		
Full Name:	Position:	Contact Details:

In accordance with the Privacy Act 1993, I give consent for the Board of Trustees or their representatives to make enquiries from the referees listed in this application and give consent to the referees' making such information available.

Full Name: _____

Signed: _____

Date: _____