

**Kirkwood Intermediate PTA**  
**General Meeting Minutes - Wednesday 20 September 2017**

Meeting Opened: 7.40pm

Present: Phil Tappenden (Principal), Fiona Riddle (Chairperson), Kelly Denley (Secretary), Anne Clarke (Treasurer), Ray Ingle, Sarah Fawcett

Apologies: Penny Osborne, Rachel McCarthy, Peter Aitken

Previous meeting minutes: 23rd August 2017

*Motion: The previous minutes be accepted.*

*Moved: Ray*

*Seconded: Kelly*

Principal's Report:

See attached principals report

*Motion: The Principal's report be accepted*

*Moved: Phil*

*Seconded: Kelly*

Chairperson's Report:

Not much has happened since our last meeting. Our focus at present is getting donations for the quiz. I have sent out emails and contacted a few places and I am waiting to hear back. Tickets go on sale next week from school office. Fingers crossed we get our 100 sales!!

I would like to help the year 8 with their Hoodie's, maybe a hot dog day and mufti? Or the year 8 that are wanting the Hoodies organise something else?

Looking forward to the quiz hope you all have a great holiday. See you next term.

*Motion: The Chairperson's report be accepted*

*Moved: Kelly*

*Seconded: Phil*

### Treasurer's Report:

The Treasurer presented the latest financial report. Not much has changed. The oven reimbursement figure has been amended to \$800.00 the agreed amount the PTA would donate.

*Motion: The Treasurer's report be accepted*

*Moved: Fiona*

*Seconded: Sarah*

### Matters arising:

- We have decided to leave the year 8 to sort any fundraising for Hoodies if they wish to do so
- Quiz Night - Fiona has been focusing on areas like Wigram, a few businesses in Bush Inn, Place makers, Countdown, Canterbury Team Wear to name a few.
- Early next term we will ask students to donate a grocery item to put into a basket for a raffle or 2
- If you are willing to approach businesses and ask for donations then Fiona has some typed up letters if you would like something official. Please contact Fiona

### Correspondence:

In: Fundraiser opportunities

- Received information in regards to fundraising by Rubbish Whisperer and Cookie Time Christmas cookie buckets. We have decided to concentrate on the quiz and not take on any new fundraising at this stage.

### General Business

- The PTA has received a letter from Julie Anderson on behalf of the technology teachers asking if the PTA would help with the cost to purchase more robotics kits so that robotics could be covered as part of the technology programme (at present is only offered as an extension option due to limited robotic kits). Sorry this was mentioned once a couple of members had gone.

*Motion: approval to donate \$2957 which will purchase 4 x His kids Bricks - starter kits*

*Moved: Phil*

*Seconded: Kelly*

Upcoming events – calendar

15th November - New Parents Evening

24th November - Disco

3rd December - Santa Parade parking

Meeting Closed: 8.40pm

Next meeting: Wednesday 8th November 7.30pm

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