

**Kirkwood Intermediate PTA
Annual General Meeting Minutes –
Wednesday 24 February 2016**

Meeting opened: 7pm

Present: Phil Tappenden (Principal), Tracey MacDonald (Chairperson), Tanya Snelleks, Tracy Macdonald, Vicky Heward, Suzy Garriock, Fiona Riddle, Rachel McCarthy, Kelly Denley, Ray Ingle, Annie Carrodus.

Apologies: Margaret Dods (Arrived at 7:10pm)

Previous Minutes: Read and gone through:

Motion: The previous minutes be accepted

Moved: Renee

Seconded: Tanya

Chairperson's Report

Tracy presented her verbal report and thanked the committee members for their hard work and particularly to those leaving the committee.

Motion: The Presidents Report be accepted

Moved: Tracy

Carried.

Principal's Report

Written report presented. It was read and gone through.

Motion: The Principal's Report be accepted

Moved: Phil

Seconded: Tanya

Treasurers Report

This was presented by Tanya.

Motion: The Treasurer's Report be accepted

Moved: Tanya

Seconded: Margaret

Matters arising: Nil

Correspondence:

- In: None
- Out: None

General Business

Tanya presented her resignation which was accepted with regret.
Margaret also presented her resignation which was accepted with regret.

Meeting closed at 7.17pm.

Signed: *N. Allen*Chairperson
Date: *30/3/16*