

## Kirkwood Intermediate School PTA Meeting Minutes

6.00pm Wednesday 20th February 2019

Present: Phil, Michelle, Caroline, Anne, Penny, Tesh, Jen (new), Viji (new), Zara (new) and Paul (new)

Previous meeting minutes: 30th October 2018

Motion: The previous meeting minutes be accepted.

Moved: Penny

2nd: Michelle

Carried.

Committee Members for 2018:

TBA

Principal's Report:

- School has started with a stable roll of around 325
- Staffing has remained consistent with just two new staff welcomed to the school this year
- The school is due for a major refurbishment - this is being led by the Ministry as part of the post earthquake recovery
- We will be having chocolate sales this term - help with counting money would be most welcome
- Year 7 camps have started and are going well so far
- We are hoping to hold a trip to China this year for a small number of pupils
- There is a document called "Our Schooling Futures: Stronger Together" which is worth reading. Submissions would be welcome, especially about the place of Intermediate schools and the availability of school choice.
- Looking forward to working with the new committee this year

***Motion: To approve Principals report .***

***Moved:*** Paul

***2nd:*** Penny

***Carried.***

Chairperson's Report:

Thank you for the nomination to be chairperson again this year.

Keen for quality not quantity in terms of fundraisers, i.e. Chocolates, Entertainment books in the first term.

Would like to set up a PTA box for in the hall kitchen area, tea towels, chopping board, knives, tea spoons etc.- Caroline happy to set this up.

***Motioned: to accept report and spend up to the value of \$250 on setting up the PTA supplies box.***

***Moved, Jen***

***2nd, Penny***

***Carried***

Treasurer's Report:

Thanks for Zara for accepting the role as treasurer for 2019.

Ratifying payments

**Motion: To approve the following payments:**

Disco DJ - DJ for Disco in November 2018 \$270.00

Tracey Purdie - Reimbursement for cost of staff morning tea supplies \$122.47

Penny Osborne - Reimbursement for cost of Disco Supplies \$296.98 & Yr 8 Funday \$138.80  
= \$435.78

***Moved, Pil***

***2nd, Caroline***

***Carried***

Phil covered this report as Zara is new, Discussed last years purchased and this years possibilities and how the account balance is looking.

**Motion to accept Phil's treasurer's report**

***Moved, Penny***

***2nd, Michelle***

***Carried***

Matters arising:

Disco, Phil to check with school council about term 2 Disco.

Correspondence:

PTA Helpers list to be created, received in slips.

Penny to send out Quiz Night thank you letters and friend of PTA welcome email.

General Business

Have note put in school Newsletter - re PTA

Upcoming events – calendar

Open Night 2/7/19

**Next meeting**

**Wednesday 27th March @ 6pm**

Meeting Closed @ 7.16pm.

Signed:  ..... Chairperson

Date: 27/3/19 .....