

**Kirkwood Intermediate PTA
Annual General Meeting Minutes –
Wednesday 22 February 2017**

Meeting opened: 7pm

Present: Phil Tappenden (Principal), Vicky Heward (Chairperson), Fiona Riddle (Treasurer), Rachel McCarthy, Kelly Denley, Ray Ingle, Annie Carrodus, Suzy Garriock, Carol Lloyd, Penny Osborne, Anne Clarke, Meagan Puckett.

Apologies: Sandra Pringle

Previous Minutes: Read and gone through:

Motion: *The previous minutes be accepted*

Moved: *Phil*

Seconded: *Rachel*

Principal's Report

Written report presented. It was read and gone through.

Motion: *The Principal's Report be accepted*

Moved: *Fiona*

Seconded: *Suzy*

Chairperson's Report

Vicky presented her report.

It is with a tinge of sadness that I tender my resignation from the Kirkwood Intermediate PTA. With my daughter now at High School and no siblings to follow, I will step aside and let a current parent take on the role of Chairperson.

I have really enjoyed my time in the role – largely because of the wonderful team we had who were so willing to roll their sleeves up, the fantastic support from the school Board, office and staff and mostly because of the opportunity to work with Phil Tappenden the Principal.

It was a full-on year but I think I can safely say it was a successful one. I had no idea of the myriad of projects that the school is involved with and it has been a real pleasure to be able to gift funds to these from our efforts. The extra hours put in by Phil and his staff, over and above their teaching commitments are sobering and their commitment to help each student inspiring.

I wish the new committee all the best for the year ahead and hope the school family gets behind and supports them well.

Motion: *The Chairperson's report be accepted*

Moved: *Carol*

Seconded: *Suzy*

Treasurers Report

This was presented by Fiona. Records show that the PTA has \$11,332 available for distribution. The following items were presented for payment approval:

Payments From 2016

Entertainment Books	\$ 199.00
Vicky Heyward Disco	\$ 88.86
Disco DJ	\$ 270.00
Vicky Heyward Year 8 Fun day	\$ 78.50
He Ran Eum Fish & Chips	
Original Bread Company	\$ 57.50
Mad Butcher Year 8 Fun day	\$ 96.00
Cook Books	\$3,832.52

Payments for 2017

Mufti Day/Sausage sizzle for Mayoral Fire Relief	
Mad Butcher	\$ 70.00
Fiona Riddle Couplands	\$ 15.00
Fiona Riddle Countdown	\$ 18.79

Motion: *that the items listed above be approved for payment*

Moved: *Phil*

Seconded: *Carol*

Motion: *The Treasurer's Report be accepted*

Moved: *Phil*

Seconded: *Rachel*

Matters arising:

Resignations

Suzy Garriock and Vicky Heward both tendered their resignations. Phil thanked them both for their support and efforts.

Motion: *That the resignations be accepted*

Moved: *Phil*

Seconded: *Fiona*

Correspondence:

- In: None
- Out: None

General Business

None

Meeting closed at 7.45pm.

Signed: J. DobbChairperson

Date: 21/2/18