



**Kirkwood Intermediate School
Board of Trustees Meeting
5:15 pm Monday 11 June 2018**

1 Administrative Matters

a Present

Peter Osborne, Phil Tappenden, Richard Chambers, Victoria Sergel (arrived at 5:25pm)

Apologies: Julie Anderson, Dean Heney, Harry Harris and Amy Kennerley

Meeting opened at 5:00pm

Special Meeting:

To enable the Magazine Team to interview the Board for their research and allows the Board to clarify the ERO requests.

School Magazine – The Board were interviewed by the Magazine Team for approximately 10 minutes. This helped clarify the purpose of the Board and their responsibilities.

ERO Preparation

Phil has received information with regards to ERO visiting the school. There will be a programme for this day which includes the school performing the the haka followed by a Powhiri. Various staff members will present a variation of topics, which will include curriculum responsibilities, targets, reporting to parents, appraisal, teaching as enquiry, Māori and Pasifika students, Technology enquiries and Maori achievement.

Phil asked the Board for any other suggestions however this should cover things well.

The International Assurance statement is currently being looked at by our International Coordinator.

The report for ERO which is required to be submitted has been read and gone through **at tonight's meeting and is ready for ERO.**

Points to note:

Policies are covered under SchoolDocs.

Reporting to parents is completed around what the community has requested.

The Deputy Principal and Assistant Principal are looking at Assessment and consider we do well with how we deliver our curriculum; we have good Assessment and good teachers.

Self Review and Meeting Closure

The next Board meeting will be held on Thursday 28 June 2018.
The meeting closed at 6:05pm

Signed: Victoria Sergei Board Chair, Victoria Sergei

Date: 28/6/18