

## **KIRKWOOD INTERMEDIATE SCHOOL ROLE DESCRIPTION**

**Position:** Technology Teacher in T5  
**Responsible to:** Julie Anderson, Director of Technology

### **Function:**

- To engage each student to do his or her best through delivering a balanced curriculum in an inclusive learning environment.

### **Relationship:**

- Work in a cooperative and collaborative manner with fellow staff members, students and the community to create a challenging positive learning environment.
- Relate to others with respectful dialogue.

### **Classroom Responsibilities**

- Provide learning opportunities for every child relative to his or her needs, abilities and stage of development in a quality learning environment.
- Deliver the Kirkwood School technology programme which relates to the long term plan developed by the technology team using a thematic approach.
- Regularly mark, assess, evaluate, and provide students with feedback about their work.
- Model quality teaching and learning practice in a stimulating classroom environment and contribute in the technology team to assist other teachers to improve their teaching and learning programmes.

### **Planning, curriculum and organisational responsibilities**

- Prepare plans of work, and develop and manage classroom resources.
- Work cooperatively with other staff including teacher aides, office and technology staff.
- Accurately maintain all official school records including assessment records on the technology network in a timely manner.
- Participate in planning and review of technology programmes.
- Communicate verbal and written information and strategies regarding students with specific learning and behavioral needs to the technology support registers.

### **Professional Development**

- Keep up to date with teaching, educational and professional developments.
- Participate in in-class support, and follow up outcomes.
- Model positive professional development and practice by participating in the school wide Appraisal Connector programme.
- Actively participate in and contribute to in-house PD. Establish a Personal Goal to work towards and support the team inquiry process.

### **General contribution to school life**

- Implement and support school policies and procedures.
- Share tasks/expertise and play a full part in the corporate life of the school for example to assist with supervision at extra-curricular activities e.g. school discos.
- Participate in the wider educational, collegial and cultural life of the school.
- Participate in negotiated extra curricula activities, school and community programmes.
- Participate fully in elective and sport activities.

### **Community Responsibilities**

- Assist the development of community relationships and community perception of the school by way of positive public relations, working with the Board of Trustees, parent bodies and through liaison with contributing schools and colleges.
- Report to parents, guardians and other relevant community members on the progress and development of students in your care.

### **Future Ideas**

- Initiate, contribute to and support future innovations and development.
- Be willing to participate in additional activities as negotiated.

## **Specific Responsibilities**

## **Reporting**

Ensure tools in T5 are maintained in a good working condition and for the health and safety of students that safe use is demonstrated,

Purchase resources in line with budget and programmes. Storage to minimise wastage and loss.

Lead the school development in Robotics, including maintenance and security of resources and entries into competitions to enhance the profile of our school within the community.

## **Team Inquiry**

## **Personal Goal**