



KIRKWOOD INTERMEDIATE SCHOOL

2018 Job Description:

Position: Classroom Teacher

Responsible to: Team Leader

Function:

- To engage each student to do his or her best through delivering a balanced curriculum in an inclusive learning environment.
- Relate to others with respectful dialogue.

Relationship:

- Work in a cooperative and collaborative manner with fellow staff members, students and the community to create a challenging positive learning environment.

Classroom Responsibilities

- Provide learning opportunities for every child relative to his or her needs, abilities and stage of development in a quality learning environment.
- Deliver the Kirkwood School curriculum.
- Regularly mark, assess and evaluate and provide students with feedback about their work.
- Model quality teaching and learning practice in a stimulating classroom environment and coach teachers to improve teaching.

Planning, curriculum and organisational responsibilities

- Prepare plans of work, and develop and manage classroom resources.
- Work cooperatively with other staff including Special Needs and Technology staff.
- Accurately maintain all official school records within a set timeframe.
- Participate in IEP planning and review.

Professional Development

- Keep up to date with teaching, educational professional developments and inquiries.
- Participate in in-class support, and follow up outcomes.
- Model positive professional development and practice by participating in the school wide Appraisal Connector programme.
- Actively participate in and contribute to in-house PD. Establish a Personal Goal to work towards and support the team inquiry process.

General contribution to school life

- Implement and support school policies and procedures.
- Share tasks/expertise and play a full part in the corporate life of the school.
- Participate in the wider educational, collegial and cultural life of the school.
- Participate in negotiated extra curricula activities, school and community programmes.
- Participate fully in elective and sport activities.
- Ensure school resources and equipment are maintained for ongoing use.

Community Responsibilities

- Assist the development of community relationships and community perception of the school by way of positive public relations, working with the Board of Trustees, parent bodies and through liaison with contributing schools and colleges.
- Report to parents, guardians and other relevant community members on the progress and development of students in your care.

TĀTAIAKO: CULTURAL COMPETENCIES FOR TEACHERS OF MĀORI LEARNERS

Inclusion of the following 5 competencies is an integral part of being a teacher in New Zealand. Knowing respecting and working with our learners and whānau will ensure our Māori learners achieve success.

The 5 Competencies are:

- **Wānanga**
Participate with learners and their communities in robust dialogue for the benefit of Māori learners’ achievement.
- **Whanaungatanga**
Engage in respectful working relationships with Māori learners, parents and whānau, hapū, iwi and the Māori community.
- **Manaakitanga**
Show integrity, sincerity and respect towards Māori beliefs, language and culture.
- **Tangata Whenuatanga**
Affirm Māori learners as Māori. Providing contexts for learning where the language, identity and culture of Māori learners and their whānau are affirmed.
- **Ako**
Take responsibility for their own learning and that of Māori learners.

Future Ideas

- Initiate, contribute to and support future innovations and development.
- Be willing to participate in additional activities as negotiated.

Specific Responsibilities

Reporting

Team Inquiry

Personal Goal

Signed ?????????? insert name

Signed Phil Tappenden, Principal

Date