

**Kirkwood Intermediate PTA
Committee Meeting
Wednesday 24 February 2016**

Meeting opened: 7:20pm

Present: Phil Tappenden (Principal), Tracy MacDonald, Tanya Snelleksz, Vicky Heward, Suzy Garriock, Fiona Riddle, Rachel McCarthy, Kelly Denley, Ray Ingle, Rene Connelly, Annie Carrodus, Margaret Dods.

Apologies: There were none.

Previous Minutes: Read and accepted:

***Motion: The previous minutes be accepted
Moved: Rene Connelly
Seconded: Phil Tappenden***

Election of Committee

- Chairperson – Vicky Heward appointed
- Deputy Chairperson - Tracy MacDonald appointed
- Secretary – Tracy MacDonald appointed
- Treasurer – Fiona Riddle

- **2016 PTA Committee**
 - Vicky Heward (Chairperson)
 - Tracy MacDonald (Deputy Chairperson)
 - Fiona Riddle (Treasurer)
 - Tracy MacDonald (Secretary)
 - Suzy Garriock
 - Rachel McCarthy
 - Kelly Denley
 - Annie Carrodus
 - Rene Connelly
 - Ray Ingle (Staff Representative)
 - Phil Tappenden(Principal)

***Motion: That the Elected Committee members be accepted
Moved: Phil Tappenden Seconded: Suzy Garriock***

Chairperson's Report

No report given.

Principal's Report

Written report presented. It was read and gone through.

Motion: The Principal's Report be accepted

Moved: Phil Tappenden

Seconded: Tanya Snelleksz

Treasurer's Report

No report given.

Matters arising: Nil

Correspondence:

- In: None
- Out: None

General Business

Nil

Next meeting Wednesday 30 March 7.30pm
Meeting closed at 8.00pm.

Signed:.....*VJ Heward*.....Chairperson
Date:.....*30/3/16*.....