

**KIRKWOOD INTERMEDIATE PTA MEETING**

Wednesday 13 July 2011

**MEETING OPENED:** 7.32pm.

**PRESENT:** Dianne Downward (Chair), Kirsty Anderson (Teacher Rep), Phil Tappenden (Principal),  
Lea-Ann Dow, Helen Evans, Karen Anderson, Debby Taylor, Mary Botting,  
Lynn McKenzie, Helen Evans

**APOLOGIES:** Judith Candy, Victoria Sergel, Wayne Dixon, Heather Barr

**PREVIOUS MINUTES:** Circulated and approved as accurate.

**Moved:** Lea-Ann *Lea-Ann*  
**Seconded:** Karen  
**Carried**

**MATTERS ARISING:**

**Resignations:**

Karen Anderson has resigned verbally as her family is shifting to Auckland  
Rachel Stott has also resigned as her family has left the school

**Chocolate sales 2011:**

Profit made \$13,153.88 to date.

**Chocolate sales 2012:**

Discussion was made as to whether to continue selling chocolates next year. At this stage we are keen to continue however we will consider other options closer to the time ie; Moro bars etc

**Quiz night social:**

Due to smaller numbers on the PTA & the work required to make this successful it was decided to do this event next year

**Disco:**

Possibility for one in **Term 3** to go towards the Korean Trip (if this goes ahead) and one in **Term 4** organized by the School Council.

**Sports Uniform:**

Lea-Ann will contact Victoria regarding the new sports uniform to see how this was progressing. PTA preferred the top to be mostly white so long as the material is not too thin.  
Once decided this will be recommended to the Board of Trustees for final approval.

CARRIED

**CORRESPONDENCE:**

In: Nil

Out: Nil

*D. Downward*

**TREASURER'S REPORT:**

Presented by Lynn

**Moved:** Phil  
**Seconded:** Lynn

**MATTERS ARISING:**

Dianne purchased two tea pots, 80 coffee cups, tea & coffee etc for open night. The total cost as per receipt \$208.80. The PTA will make a donation to the Board of Trustees to cover these expenses

**Moved:** Phil  
**Seconded:** Lynn  
**Carried**

**PRINCIPAL'S REPORT:**

Verbal report presented by Phil with a big thank you to all who helped with the 'Open Evening', it was much appreciated

**MATTERS ARISING:** Nil

**CHAIRPERSON'S REPORT:**

Verbal report presented by Dianne

**MATTERS ARISING:**

Options for third Earthquake Book fundraiser – Details will follow closer to the time with a suggestion advertised in the newsletter.

**GENERAL BUSINESS:**

Mary suggested the PTA put money towards the new sound system which needed to be purchased before the production. It was moved that the PTA contribute up to \$1000 towards this system. Lynn will organize with Deb Rowley a payment to be made at the beginning of next term.

**Moved:** Karen  
**Seconded:** Debby  
**Carried**

Phil requested funding from the PTA to purchase an electronic whiteboard for Room 5 at an approximate cost of \$3,500.

**Moved:** Phil  
**Seconded:** Helen  
**Carried**

Discussion was made into the possibility of wearing long sleeve poly prop tops under the polo shirts. It was decided only short sleeve, V-neck poly prop tops could be worn as these would not be seen under their uniform. This will be mentioned in the newsletter next term.

PTA members: We need to encouragement more parents to join the PTA – this will be put in next term's newsletter

CARRIED

**NEXT MEETING:** Wednesday 17 August 7.30pm.

**MEETING CLOSED:** 8.35pm

*D Dinnard*